

國立中山大學海洋生物科技暨資源學系
系主任遴選續聘及解聘實施要點

Guidelines on the Selection, Reappointment, and Dismissal of the Department
Chairperson, Department of Marine Biotechnology and Resources, National Sun
Yat-sen University

86 年 4 月 16 日 本系 85 學年度第 8 次系務會議修正
Approved at the 8th Department Affairs Meeting, April 16, 1997
89 年 4 月 25 日 本系 88 學年度第 10 次系務會議修正
Approved at the 10th Department Affairs Meeting, April 25, 2000
89 年 5 月 29 日 本系 88 學年度第 12 次系務會議修正
Approved at the 12th Department Affairs Meeting, May 29, 2000
92 年 11 月 4 日 本系 92 學年度第 3 次系務會議修正
Approved at the 3rd Department Affairs Meeting, November 4, 2003
95 年 5 月 29 日 本系 94 學年度第 9 次系務會議修正
Approved at the 9th Department Affairs Meeting, May 29, 2006
98 年 7 月 17 日 本系 97 學年度第 12 次系務會議修正
Approved at the 12th Department Affairs Meeting, July 17, 2009
100 年 6 月 7 日 本系 99 學年度第 7 次系務會議修正
Approved at the 7th Department Affairs Meeting, June 7, 2011
101 年 6 月 1 日 本系 100 學年度第 11 次系務會議修正
Approved at the 11th Department Affairs Meeting, June 1, 2012
104 年 1 月 15 日 本系 103 學年度第 1 次系務會議修正
Approved at the 1st Department Affairs Meeting, January 15, 2015
104 年 4 月 2 日 本系 103 學年度第 3 次系務會議修正
Approved at the 3rd Department Affairs Meeting, April 2, 2015
104 年 4 月 16 日 本院 103 學年度第 4 次院務會議修正
Approved at the 4th College Affairs Meeting, April 16, 2015
114 年 6 月 6 日 本系 113 學年度第 10 次系務會議修正
Approved at the 10th Department Affairs Meeting, June 6, 2025
114 年 12 月 19 日 本系 114 學年度第 4 次系務會議修正
Approved at the 4th Department Affairs Meeting, December 19, 2025

一、本要點係依據「國立中山大學各級學術主管遴選續聘及解聘實施要點」規定訂定之。

I. These guidelines are established in accordance with the “Guidelines for the Selection, Reappointment, and Dismissal of Academic Supervisors at All Levels of National Sun Yat-sen University”.

二、本系主管任期屆滿前五個月或因故出缺三個月內，依行政程序簽核後，由本系組成遴選委員會，本委員會置委員七人由本系系務會議成員推選之，並由遴選委員互推召集人。

II. Within five months prior to the expiration of the term or within three months of a vacancy, a selection committee composed of seven members (elected the department meeting) shall be formed, following administrative procedures. The committee members shall elect a convener among themselves.

三、遴選方式採系上教授自行登記。如無人登記時，則採系內初選，由系務會議成員對系內教授進行投票，再依得票高低及其意願，推出一至三名得票超過半數之人選。

III. Professors may register themselves as candidates. If no one registers, a preliminary vote shall be conducted among professors at the department meeting. One to three candidates who receive the majority of the vote and express willingness shall be nominated.

四、遴選委員會所遴選之人選，由系務會議成員以無記名方式票選後，就得票超過有投票權者二分之一之候選人，送院長轉請校長圈選一人聘請兼任之。

IV. Candidates selected by the committee shall be voted on anonymously at the department meeting. Those who receive more than half of the votes from eligible voters shall be recommended to the Dean, who will forward one candidate to the President for appointment.

五、凡本系專任助理教授（含）以上教師（出國期限不超過六個月者），具有投票權。

V. Full-time faculty members at the rank of Assistant Professor or higher, who are not on overseas leave exceeding six months, are eligible to vote.

六、各候選人開票得票數超過二分之一時，停止開票。二分之一的認定以具投票資格總人數為準。
VI. Vote counting shall stop once any candidate receives more than half of the total votes. This majority is determined based on the total number of eligible voters.

七、候選人無一人得票超過二分之一時，遴選委員會應於一個月內依程序重新辦理遴選。如仍無一人得票超過二分之一時，遴選委員會得推舉得票最多之前二人，送院長轉請校長擇一聘任之。

VII. If none of the candidates receives more than one-half of the votes, the Selection Committee shall conduct a new selection process following the same procedures within one month. If, again, no candidate receives more than one-half of the votes, the Committee may nominate the two candidates with the highest number of votes and submit them to the Dean, who shall forward them to the President for the final appointment.

八、系主任候選人應具下列資格：

(一)教育部審定合格之教授資格。

(二)具本系相關領域之學術專長。

(三)在大學校院或其他學術機構擔任教授或研究員。

VIII. Qualifications for Department Chairperson:

(i) Must be qualified as a professor certified by the Ministry of Education.

(ii) Must possess academic expertise in fields related to the Department.

(iii) Must have served as a professor at a university or as a researcher at another academic institution.

九、系主任採任期制，以一任三年為原則，必要時得續聘一次。學期中聘請兼任者，聘期自校長核定日起算；如無法於期限內遴選系主任人選時，由校長聘請校內適當人選暫代該職務，至選出新任主管上任為止。

IX. The Department Chair shall serve a term of three years and may be reappointed once if necessary. If appointed mid-term, the term starts from the President's approval date. If no candidate is selected in time, the President shall appoint an interim chair until a new one is selected.

十、系主任應於第一任任期屆滿五個月前，以書面向系務會議表示是否願意續任，並向校長及全系教師提出第一任系務績效報告及續任理念規劃書，依行政程序簽核後辦理續任投票作業。

系主任之續任投票，應於其任期屆滿四個月前，由系務會議推選至少三人為代表，組成績任投票工作小組，辦理相關事宜。

擬續任之系主任獲所屬全體專任教師二分之一以上同意者為通過，陳請校長續聘之。

系主任未表達續任意願或未通過續任時，依「國立中山大學各級學術主管遴選續聘及解聘實施要點」第三點規定重新辦理遴選。該系主任不得再參加新任主管遴選。

X. The chair shall submit a written statement on whether they wish to be reappointed five months before their first term ends, along with a performance report and a plan for the next term. This shall follow administrative procedures before reappointment voting begins.

The reappointment vote shall be conducted by a task force of at least three representatives selected by the department meeting, four months before the term ends.

If more than half of all full-time faculty members agree, the chair may be reappointed by the President. If the chair does not seek reappointment or fails to be reappointed, a new selection process shall be initiated as per university guidelines. The outgoing chair may not run again.

十一、本要點經系務會議通過後並循行政程序陳請校長核定實施，修正時亦同。

XI. These guidelines shall be implemented upon approval by the department meeting and final authorization by the President. The same procedure applies to any amendment.